



General Certificate of Secondary Education
2023

Centre Number

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Candidate Number

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Learning for Life and Work: Modular

Unit 3
Employability



[GLF31]

GLF31

WEDNESDAY 24 MAY, AFTERNOON

TIME

1 hour.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

You must answer the questions in the spaces provided.

Do not write outside the boxed area on each page or on blank pages.

Complete in black ink only. **Do not write with a gel pen.**

Answer **all** questions in this paper.

INFORMATION FOR CANDIDATES

The total mark for this paper is 60.

Quality of written communication will be assessed in Questions **5(a)**, **5(b)** and **6**.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.



Answer **all** questions

- 1 (a) Name **two** external influences on a young person's attitude towards their education and training.

_____ [1]

_____ [1]

- (b) Explain **one** reason why communication skills are required for a successful career.

_____ [2]

- (c) Describe **one** reason why employers use application forms to assess an applicant's suitability for a job.

_____ [2]



(d) Explain **two** ways an employer can ensure an employee's skills are kept updated.

1. _____

2. _____

_____ [4]

[Turn over



2 (a) Write down **one** word to describe people from Northern Ireland who go to another country to work.

_____ [1]

(b) Name **one** way a trade union can promote health and safety in the workplace.

_____ [1]

(c) Describe **one** way increased publicity can benefit a socially responsible business.

_____ [2]

(d) Explain **one** way a business can be impacted as a result of skills shortages in the workforce.

_____ [2]



(e) Explain **two** reasons why a dress code is an important part of the code of conduct in the workplace.

1. _____

2. _____

[4]

[Turn over



3 (a) Name **one** way a business can support its local community.

_____ [1]

(b) Write down **one** way a positive working atmosphere can be promoted in the workplace.

_____ [1]

(c) Explain **one** reason why an entrepreneur would carry out research on funding options for their business.

_____ [2]

(d) Explain **one** reason why goal setting is an important part of career planning.

_____ [2]



(e) Explain **two** ways the growth of new technologies has impacted on employment in Northern Ireland.

1. _____

2. _____

_____ [4]

[Turn over



4 (a) Explain **two** reasons why a job applicant would research an employer before applying for a job.

1. _____

2. _____

[4]

(b) Explain **two** ways support agencies could provide assistance to new and developing businesses.

1. _____

2. _____

[4]





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(Questions continue overleaf)

[Turn over



5

Source A: Changing employment patterns: working from home

The term “working from home” applied to 5% of us over the past number of years. According to the Bank of England’s Chief Economist, this number rose to 50% when the lockdown was at its worst in the springtime of 2020.

It can however be said that output per worker does not seem to have suffered, because those working from home are prepared to work longer hours – in effect giving back some of the time they are saving from the daily commute to their workplace.

Happiness levels appear to have risen as some workers don’t much care for the crowded trains and buses, as they feel they have more control over their working lives. They are able to work more flexible hours and this leads to a better worklife balance and therefore more productivity for the business.



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Question Number	Marks
1	
2	
3	
4	
5	
6	

Total Marks	
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Examiner Number

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